

**Dalton State College**  
**Radiologic Technology Program**  
**Admission Procedures and General Program Information 2019 (Revised 1/14/2019)**

- 1) One class (of 17-18 students) is selected to begin the professional field courses from the applicant pool. The final selection for the class is completed in April with the class beginning rad tech courses in the Summer Semester. The program runs consecutively for six semesters. **Program applications are available from June 1<sup>st</sup> - November 1<sup>st</sup>. All admission documents must be received by the program between June 15<sup>th</sup> and November 15<sup>th</sup> (this includes: application, background check results, medical drug screening results. )** Interested persons should contact the program at (706) 272-4567 or (706) 272-2605. To obtain a program application, **starting June 1<sup>st</sup>**, contact Holly Miller Sampson at: [hmiller@daltonstate.edu](mailto:hmiller@daltonstate.edu) or phone (706) 272-4567. More program information can be found in the Radiologic Technology web page at: <http://www.daltonstate.edu/radiologic-technology/index.html>.
- 2) Students meeting the pre-rad tech requirements are not guaranteed admission to the Radiologic Technology program. Program enrollment is limited and competitive. Those students meeting pre-rad tech requirements and completing all program admission assessments and documents will be evaluated by the faculty of the radiologic technology program and the most qualified students will be selected. All pre rad tech courses are required to be completed prior to starting the program itself. Applicants are required to follow the Phases of Admission as listed in #3 below.

3) General admission procedures are:

- Phase I: Acceptance to Dalton State College (DSC) to assure acceptance for spring semester per DSC catalog. Submit official college transcripts to the program if student attended colleges other than DSC. Minimum cumulative college Grade Point Average (GPA) of 2.00/4.00. Completion (or near completion) of the A.A.S. Degree pre-program college courses (See #4 below). Complete and return promptly: program application; technical skills statement; all (3) reference forms; drug screen; medial form; verification of dental check-up, hearing, and vision; current immunization record, two (2 step) TB skin tests; two validations of MMR; two validations of Varicella or titer; proof of current Flu vaccine; and criminal background check. **Program Application and other admission documents deadline is November 15<sup>th</sup>. Extensions of application documents deadline are made on a situational basis.** Once program application has been received and eligibility has been determined by the faculty, the applicant will be contacted by the Clinical Coordinator to discuss and schedule clinical apprenticeship hours (see #7 below for specific details of apprenticeship). There are a limited number of apprenticeship slots available.
- Phase II: Complete 20-40 hours of clinical apprenticeship as scheduled by the program faculty once academic eligibility is satisfied and all admission documents have been received by the program. **Applications received in the latter part of the due date deadlines may only be able to obtain minimum hours of apprenticeship.**
- Phase III: Attend Application Orientation Day (scheduled in February/March) and take program admission assessments.
- Phase IV: Program Interview: Applicants with the highest admission points after program admission tests are graded will be contacted to schedule a program interview. Applicant interviews will not be scheduled if all admission documents have not been received by the program.
- Phase V: All applicants will be notified of their admission status. Accepted students will begin the program Summer semester.

4) Specific pre-program (pre-rad. tech.) admission requirements\* (all courses passed with at least a final course grade of "C"):

- |  |                                       |
|--|---------------------------------------|
| 1. Allied Health Terminology (ALTH 1130)     | 6. English Composition I (ENGL 1101)  |
| 2. American Government (POLS 1101)           | 7. English Composition II (ENGL 1102) |
| 3. Anatomy and Physiology I (BIOL 2212K) **  | 8. History (HIST 2111 or 2112)        |
| 4. Anatomy and Physiology II (BIOL 2213K) ** | 9. Speech (COMM 1110)                 |
| 5. College Algebra (MATH 1111) **            | 10. Elective (PSYC 1101)              |

\*Note: It is not recommended that students enroll in more than 15 credit hours per semester unless specific SAT/ACT scores have been achieved. Please speak with a program advisor prior to registering if you are planning to take over 15 credits in a semester. Students must maintain at least a "C" average while enrolled in the rad tech program. For pre-rad tech courses, a student shall earn at least a "C" in all courses or the course(s) shall be repeated. It is a privilege to take Biology 2212K without the pre- requisite requirement of Biology 1107. If a student takes Biology 2212 and withdraws or earns below a "C", the student cannot retake the course without taking Biology 1107 first. \*\* Sciences and Algebra courses shall have been taken within five years of admission, readmission, or transfer into the program, or they shall be repeated. Students are ineligible to enter the rad tech program if unable to pass any of the required biological science courses or College Algebra after two attempts. Students must also comply with all Radiologic Technology Program policies and Dalton State College policies.

..... next page

5) Admission Procedures

Deadlines/Due Dates

Acceptance to Dalton State College	Completed to assure acceptance for spring semester
Program Application/Technical skills Forms (completed)	Sent to program within <b>2 weeks</b> after receiving form*
Medical form, immunization record, dental, vision hearing	Completed within 1 month of receiving application
Background Check (clear)	Completed within 1 month of receiving application
Reference Forms (3)	Completed within 1 month of receiving application
Apprenticeship	Completed prior to scheduling faculty interview
Interview with program admissions committee	Completed by the last day of March
Selection process completed	Mid-April

\* **Program Application and other admission documents deadline is November 15th. Extensions of application deadline are made on a situational basis.** If student is in first semester at DSC, notify program faculty of grades at mid-term.

6) The program is a full-time endeavor consisting of class and clinic Monday-Friday 7:30 a.m.-4:30 p.m. (mainly) for two years. To gain beneficial clinical experience, students may be required to attend several weekend and second shift clinical assignments in a variety of clinical education sites throughout northwest Georgia and southeast Tennessee. The program involvement (clinical and class) does not exceed 40 hours per week. Each student is required to experience a 40 hour clinical week before the start of the published college Fall semester date each year. All program courses and Exit Exam must be passed with a grade of at least a score of 75% to progress through the program and graduation. The grading scale for courses in the radiologic technology program is as follows:

A = 93-100      B = 84-92      C = 75-83      F = 74 or below

7) Apprenticeship hours require the following:

- \* **After the submission of the program application, the applicant will be contacted by the program clinical coordinator to discuss the scheduling of apprenticeship hours; 12 hours in Dalton clinical sites**
- \* **Scheduling apprenticeship sessions are limited and applicants are urged to complete application documents as soon as possible to start the apprenticeship orientation process**
- \* **Applicants must be accepted to Dalton State College, have a minimum college cumulative grade point average of 2.00/4.00, and all program application documents received by the program for apprenticeship eligibility**
- \* **Recommended dress: apprentice smock, khaki pants, white collared polo shirt, white tennis shoes, and socks**
- \* **Neat dress (no jeans, no colored tennis shoes, no shorts, no sandals)**
- \* **Minimal: jewelry, make-up, and cologne; no visible body tattoos; no body piercing except for one earring per ear lobe for females (no visible body piercing includes tongue, eyebrow, nose, chin, (facial), and/or ear cartilage). All visible tattoos must be covered with flesh-tone bandages. Artificial fingernails are not permitted.**
- \* **Personal Hygiene: well-groomed with no offensive odors; no visible teeth decay; no smoke on clothing**
- \* **Hairstyle: neatly maintained and conservative/natural color. Females: pulled back if long, hair out of eyes. Males: hair short to no longer than top of shirt collar in back, neatly trimmed facial hair, hair out of eyes**
- \* **Enthusiasm to learn; highly productive sessions (quality and quantity of exams observed)**
- \* **Mobile phones/pagers/cameras/computers are NOT permitted on apprenticeships**
- \* **Professional and ethical language and behavior displayed at all times**
- \* **Observe and/or assist with all procedures performed during the apprenticeship sessions**
- \* **Additional information will be given to apprentices during the Apprenticeship Orientation session.**

8) Program Fees: The following fees are estimates for various program items:

<u>Item</u>	<u>Estimated Cost</u>	<u>Due</u>
Background check	\$50.00	Within one month of receiving application
Medical/Drug Screening, TB, Flu	\$150.00	Within one month of receiving application
Books	\$900.00	Prior to Program Orientation
Uniforms, Shoes, Lab Coat, Patch	\$175.00	Prior to Program Orientation
Liability Insurance (Professional)	\$15.00/year	Prior to beginning of each year
Health occupation Fee	\$25.00/semester	Each semester
ARRT Certification Exam	\$200.00	Early-sixth semester

\*\*\* Additional costs (Estimates): Semester Tuition; Student Semester Activity Fee; Parking Decal (yearly); Lost Lead Marker Set (\$35.00);

Lost Film Badge (\$35.00 + shipping cost); Graduation items

\*\*\*\* Policies outlining the tuition fee structure, costs of books, withdrawal, and refund schedule are located in the Dalton State College Catalog.

\*\* The program is accredited by the JRCERT (20 N. Wacker Dr., Ste 2850; Chicago IL. 60606-3182) (Phone: 312.704-5300) email: www.jrcert.org