

## **Part-time Instructor in Phlebotomy at Gilmer County Campus (Ellijay)**

Phlebotomy faculty will assist with advanced preparation, delivery of and assessment of laboratory practicals, monitor and assist students during laboratory sessions to facilitate successful outcomes and ensure a safe environment. **This position is for instruction at Dalton State's Gilmer County Campus in Ellijay, GA.**

### Position Purpose

- To provide educational phlebotomy instructions through traditional classroom strategies and lab activities
- Assist in the preparation of upcoming laboratory periods
- Assist students in the performance of laboratory practicals
- Provide and enforce safe laboratory environment
- Assist with course grading
- Create supplemental instructional materials for students;

### Minimum Requirements

- Graduate of a NAACLS Approved Program
- 3 years of recent clinical experience.

### Preferred Qualifications

- ASCP Certification (MLS/MT)
- Bachelor's Degree or Master's Degree in a health related field.
- At least one year of experience teaching adult learners.

### Physical Demands

- Must be able to lift objects from a low to high position or move objects horizontally from position to position.
- Must be able to lift at least 50 pounds.
- Must be able to apply pressure to an object with the fingers and palm.
- Must have feeling in fingertips to detect size, shape, temperature, or texture.

### Essential Job Functions

- Instruct and evaluate students in classes assigned.
- Assist Coordinator of Occupational Healthcare with all instructional activities within the program to include, but not limited to:

- Maintain suitable class records which show student class hours, academic progress, student grading system, etc.
- Development, maintenance, and evaluation of educational materials pertinent to program needs, including student learning outcomes, and assessment of courses.
- Demonstrate proper techniques in regard to phlebotomy skills training to prepare students for clinical and National Board examinations.
- Participate as a member of assigned institutional committees and attends scheduled meetings.
- Serve as an advisor for students.
- Participate in professional development training as directed.
- Accept assignments as designated by the supervisor.
- Demonstrate proficiency in Phlebotomy skills.
- Recommend supply orders to program director, as necessary.

A complete application must include 1) letter of interest specifically addressing the requirements of the position, 2) current resume/CV, 3) three current letters of reference, and 4) transcripts of all college work.

Questions and materials should be submitted to Ms. Tyra Stalling, Department of Allied Health, Health Professions 125, Dalton State College, 650 College Drive, Dalton, GA 30720 or [tstalling@daltonstate.edu](mailto:tstalling@daltonstate.edu).