FORM IPEDS-S (10-25-93)

U.S. DEPARTMENT OF COMMERCE BUREAU OF THE CENSUS ACTING AS COLLECTING AGENT FOR THE U.S. DEPARTMENT OF EDUCATION NATIONAL CENTER FOR EDUCATION STATISTICS

### INTEGRATED POSTSECONDARY **EDUCATION DATA SYSTEM**

**FALL STAFF SURVEY** 1993

Please read the accompanying instructions before completing this survey form. Report data ONLY for the institution in the address label. If data for any other institutions or branch campuses are included in this report because they CANNOT be reported separately, please provide a list of these schools.

NOTE – The completion of this survey, in a timely and accurate manner, is MANDATORY for all institutions which participate or are applicants for participation in any Federal financial assistance program authorized by Title IV of the Higher Education Act of 1965, as amended. The completion of this survey is mandated by 20 U.S.C. 1094(a)(17).

The collection and reporting of racial/ethnic data on the Fall Staff survey are MANDATORY for all institutions which receive, are applicants for, or expect to be applicants for Federal financial assistance as defined in the Department of Education (ED) regulations implementing Title VI of the Civil Rights Act of 1964 (34 CFR 100.13).

For those institutions not required to submit racial/ethnic data on the basis of the above requirements, the completion of this survey is voluntary and authorized by 20 U.S.C. 1221e-1.



DALTON COLLEGE 213 NORTH COLLEGE DR DALTON, GA 30720

Please correct any errors in the name, address, and ZIP Code.

If there are any questions about this form, contact John Medina, Bureau of the Census at (800) 437-4196.

Date due: January 15, 1994

**RETURN TO** 

LARRY G. JONES INSTITUTE OF HIGHER EDUCATION THE UNIVERSITY OF GEORGIA CANDLER HALL ATHENS, GA 30602-1772

				_	-
١.	Name	of res	ponde	ent	

2. Title of respondent

3. Telephone (Area code, number, ext.)

### **PURPOSE OF THE SURVEY**

The National Center for Education Statistics (NCES), collects these data biennially to obtain and report a comprehensive picture of staff in institutions of postsecondary education, by their full-time or part-time status and by the type of work they do. The survey is being conducted in compliance with the Center's mission "to collect, and analyze, and disseminate statistics and other data related to education in the United States. . . ", (20 U.S.C. 1221e-1, General Education Provisions Act, Sec 406(b), as amended).

#### **USES OF DATA**

Collection of these data over a period of time will produce insights into the use of full-time and part-time faculty and staff in postsecondary education. It will also allow comparisons of staffing patterns by institutional type and control and will permit analysis of the relationship between financial resources and staff resources.

CERTIFICATION – I certify that the information knowledge and was prepared in accordathis report are punishable by law, U.S. C	mation given in this report is correct and tru nce with accompanying instructions. Willfull ode, Title 18, Section 1001.	e to the best of my y false statements on
. Name (Type or print)	<b>5.</b> Title	6. Telephone (Area code, number, ext.)
7. Signature		8. Date

### **COMPLIANCE REQUIREMENTS**

The Office for Civil Rights (OCR) and the National Center for Education Statistics (NCES), with the approval of the Office of Management and Budget, cooperate in the collection of racial/ethnic information from all postsecondary institutions for the Fall Staff survey, Section 100.6(b) of the regulations implementing Title VI of the Civil Rights Act of 1964, set forth below, and similar provisions of the Title VI regulations of other Federal agencies, authorize collection of this information.

100.6(b) **Compliance Reports** – Each recipient shall keep records and submit to the responsible Department official or his designee timely, complete and accurate compliance reports at such times and in such form and containing such information as the responsible Department official or his designee may determine to be necessary to enable him to ascertain whether the recipient has complied or is complying with this part. For example, recipients should have available for the Department racial and ethnic data showing the extent to which members of minority groups are beneficiaries of and participants in federally-assisted programs. In the case of any program under which a primary recipient extends Federal financial assistance to any other recipient, such other recipient shall also submit such compliance reports to the primary recipient as may be necessary to enable the primary recipient to carry out its obligations under this part.

Public reporting burden for this collection of information is estimated to average 5.0 hours per response but may range from 30 minutes to 10.0 hours depending on whether the information is readily accessible to machine readable files. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, Information Management and Compliance Division, Washington, DC 20202-4651, and to the Office of Management and Budget, Paperwork Reduction Project 1850-0582, Washington, DC 20503. Please send completed survey forms to the address shown on the front page of this form.

The definitions and instructions for compiling IPEDS data have been designed to minimize comparability problems. However, postsecondary education institutions differ widely among themselves. As a result of these differences, comparisons of data provided by individual institutions may be misleading.

DO NOT RETURN INSTRUCTIONS

FORM IPEDS-S (10-25-93)

# Part A — FULL-TIME FACULTY (INSTRUCTION/RESEARCH/PUBLIC SERVICE) EMPLOYEES BY RACIAL/ETHNIC STATUS, SEX, PRIMARY OCCUPATIONAL ACTIVITY AND SALARY CLASS INTERVALS

(Exclude casual employees or students in the College Work-Study Program)

S

Line No.	occupational activity		esident lien		lack lispanic		an Indian or n Native		sian or Islander	His	panic	W non-H	hite lispan <b>i</b> c	Race/e unk	thnicity nown	1	O TOTAL ILL OYEES
	and salary class intervals	Men (1)	Women (2)	Men (3)	Women (4)	Men (5)	Women (6)	Men (7)	Women (8)	Men (9)	Women (10)	Men (11)	Women (12)	Men (13)	Women (14)	Men (15)	Women (16)
1	1. 9/10 month salary contracts Below \$20,000												112/	,,,,,,	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	× (19)	1 (10)
2	\$20,000-24,999		-				-		-		-		<del>  ,  </del>				
3	25,000–29,999	- 1	0	0	7			0	-		+	17	7			0	
4	30,000–34,999	<del>- '</del>			-			Sand .			-	11	20	***		18	23
5	35,000–39,999					***************************************	-					8	6			90	6
6	40,000-44,999				-		<b></b>				-		3 4			-11	3
7	45,000–54,999										-	_3_	7			3	4
8	55,000 and above		1									******	-				
9	TOTAL 9/10 MONTH SALARY CONTRACTS (Sum of lines 1-8)	1	6	0	2	0	0	0			0	39	34	0	0	40	37
10	2. Less than 9/10 month salary contracts	0	0	0	0	0	0	0	Ġ	0	2000	63	0	0	0	0	0
11	3. 11/12 month salary contracts Below \$20,000															_ Coats	
12	\$20,000-24,999									Total or Control of Control	-						
13	25,000–29,999									************	-	<del></del>		-			
14	30,000–34,999					erine e estar risconeuro por Turno de Augunta						0	1			O	12
15	35,000–39,999											3	0			3	0
16	40,000-44,999					***************************************						3	0			3	0
17	45,000-54,999											4	1			4	1
18	55,000 and above											1	0			7	0
19	TOTAL 11/12 MONTH SALARY CONTRACTS (Sum of lines 11–18)	0	0	٥	0	0	0	6	0	0	cs	13	ta,	٥	0	13	2
20	4. PART A TOTAL (Sum of lines 9+10+19) (Same as line 99)		0	0	2.	0	7	0	- Constitution of the Cons	0	.0	52.	36	0	0	53	39

FORM IPEDS-S (10-25-93)

## Part B — ALL OTHER FULL-TIME EMPLOYEES BY RACIAL/ETHNIC STATUS, SEX, PRIMARY OCCUPATIONAL ACTIVITY AND SALARY CLASS INTERVALS

(Exclude casual employees or students in the College Work-Study Program)

Line No.	occupational activity		esident lien	BI non-H	ack lispanic	1889	an Indian or n Native		sian or Islander	His	panic	W non-l-	hite lispan <b>ic</b>	Race/e unk	ethnicity known	2 A	D TOTAL ALL OYEES
	and salary class intervals	Men (1)	Women (2)	Men (3)	Women (4)	Men (5)	Women (6)	Men (7)	Women (8)	Men (9)	Women (10)	Men (11)	Women (12)	Men (13)	Women (14)	Men (15)	Womer
21	Executive/Administrative, and managerial     Below \$20,000																
22	\$20,000-24,999			***************************************					+		+						
23	25,000–29,999										<del>                                     </del>					<u> </u>	+
24	30,000-34,999								1			Charles the Harrison to		AMERICA MITTER STATE OF THE PARTY OF THE PAR		<del> </del>	+
25	35,000–39,999								1		1			-	+		-
26	40,000–44,999	***************************************								-	1	0			1	0	+
27	45,000–54,999								1			1	0		1		10
28	55,000 and above					Printed the delication of the		-				5	2	Anthonorum a same morphysics paraphalogaus (sa		5	Zu
29	TOTAL EXECUTIVE/ ADMINISTRATIVE AND MANAGERIAL (Sum of lines 21–28)	ی	0	0	5	0	κ,	0	0	C)	0	É	33	C.	0	6	3
	2. Other professionals (Support/Service)														-		
30	Below \$20,000									0		0	3	0	5	0	4
31	\$20,000-24,999					A description of the supplier						1	7				12
32	25,000–29,999			O	l			Harriston Productivi in State on Scholars adadas				0	4	0	0	0	J
33	30,000–34,999									<del></del>		. ?	0	0	0	3	0
34	35,000–39,999			diterral antice who constitutes the constitute of the con-						***************************************		1	0	0	0	1	0
35	40,000–44,999	***************************************								***************************************		0	0	С	0	0	0
36	45,000–54,999											0	1	0	27		1
37	55,000 and above													Street of Special Street, Special			1
38	TOTAL OTHER PROFESSIONALS (SUPPORT/SERVICE) (Sum of lines 30–37)		2		1			ð	Ĉ.	4.4	No. age	ep to the	12		0	5	12

# Part B — ALL OTHER FULL-TIME EMPLOYEES BY RACIAL/ETHNIC STATUS, SEX, PRIMARY OCCUPATIONAL ACTIVITY AND SALARY CLASS INTERVALS

(Exclude casual employees or students in the College Work-Study Program) - Continued

Line No.	Employees by primary occupational activity and salary class intervals	a	esident lien	B non-H	ack lispanic		an Indián or n Native		sian or Islander	to sylves	panic	W non-H	/hite /ispanic	Race/e unk	ethnicity (nown		O TOTAL ILL OYEES
		Men (1)	Women	Men (3)	Women	Men (5)	Women (6)	Men (7)	Women (8)	Men (9)	Women	Men	Women	Men	Women	Men	Women
4.3	3. Technical and paraprofessionals								. (0)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)
39	Below \$12,000																
40	\$12,000–15,999											も	,				
41	16,000–19,999			MARIOLU MINUS CANDAN									-	0	0	0	1
42	20,000–24,999											0	1	0	U	0	
43	25,000-29,999													0	0	1	
44	30,000 and above							-				0	0	0	0	0	0
45	TOTAL TECHNICAL AND PARAPROFESSIONALS (Sum of lines 39–44)	0	0	0	0	0	0	0	dica				0	c)	0	C	0
T	4. Clerical and secretarial					C			0	0	0		3	0	0	1.15	3
40														_***		1	
46	Below \$12,000																
-	\$12,000–15,999					00 W 0 30					-	0	17				
48	16,000–19,999											1	4				
49	20,000–24,999											0	7				
50	25,000–29,999					- 1	1					-	/	-			-
51	30,000 and above											0	/				
52	TOTAL CLERICAL AND SECRETARIAL (Sum of lines 46–51)	Q.	0	0	6	0	0	<b>(*)</b>	73	0	٥	0	29				

## Part B — ALL OTHER FULL-TIME EMPLOYEES BY RACIAL/ETHNIC STATUS, SEX, PRIMARY OCCUPATIONAL ACTIVITY AND SALARY CLASS INTERVALS.

(Exclude casual employees or students in the College Work-Study Program) - Continued

Line No.	Employees by primary occupational activity and salary class intervals		esident lien	B non-F	lack Iispanic		an Indian or n Native		sian or Islander	His	panic	W non-H	hite Iispan <b>ic</b>	Race/e unk	thnicity nown	1	D TOTAL ALL LOYEES
-	and salary class intervals	Men (1)	Women (2)	Men (3)	Women (4)	Men (5)	Women (6)	Men (7)	Women (8)	Men (9)	Women (10)	Men (11)	Women (12)	Men (13)	Women (14)	Men (15)	Women (16)
53	5. Skilled crafts Below \$12,000													*		110/	107
54	\$12,000-15,999	<b></b>					-		-		-		0		27%		
55	16,000-19,999	-					-	P.O. St. Statement of the Land of the London			-		0	0	0	-	0
56	20,000-24,999											2	0	0	0		0
57	25,000–29,999											- Accessorie	0	0	0	200	
58	30,000 and above											1	0	0	0		0
59	TOTAL SKILLED CRAFTS (Sum of lines 53–58)	0	0	0	0	0	O	O	0	0	0	6	0	0	0	6	0
	6. Service/Maintenance					4											
60	Below \$12,000											4	3	0	0	4	3
61	\$12,000–14,999			1	0							44	2	0	0	5	2
62	15,000–17,999											4	0	0	527	4	0
63	18,000–24,999			0	1							2.	0	. 0	0	Z	1
64	25,000 and above															0	0
65	TOTAL SERVICE/ MAINTENANCE (Sum of lines 60–64)	0	0	l	***************************************	0	0	0	0	0	0	-	6	<i>(</i> 2)		and a	6
66	7. PART B TOTAL (Sum of lines 29+38+45+52+59+65)		0	)	2	0	0	0	e	O	1	33	50	6	6	34	53
67	GRAND TOTAL ALL FULL-TIME. EMPLOYEES (Sum of lines 20+66)		2		4]	Đ		et productive en				01	3 1	Manhadia di Sanggan		87	92

## Part C — PART-TIME EMPLOYEES BY RACIAL/ETHNIC STATUS, SEX AND PRIMARY OCCUPATIONAL ACTIVITY

S

(Exclude casual employees or students in the College Work-Study Program)

Line No.	Employees by primary occupational activity	Nonr	esident lien	BI non-H	lack lispanic	400 Y 1 100	an Indian or n Native		sian or Islander	His	panic	W non-F	hite Iispan <b>ic</b>	Race/e unk	ethnicity nown	. Δ	TOTAL LL OYEES
	a determine the second of the	Men (1)	Women (2)	Men (3)	Women (4)	Men (5)	Women (6)	Men (7)	Women (8)	Men (9)	Women (10)	Men (11)	Women (12)	Men (13)	Women (14)	Men (15)	Women (16)
68	PART-TIME EMPLOYEES  Executive, administrative, and managerial														(14)	0	(16)
69	Faculty (Instruction/ Research/Public Service)											5	Annual section of the			And and	
70	Instruction/Research assistants											,				0	0
71	Other professionals (Support/Service)											4	10			4	10
72	Technical and paraprofessionals											and the second second second second		e Para a servici de la Partici de la Par		0	0
73	Clerical and secretarial							5				1	5			1	5
74	Skilled crafts															0	6
75	Service/Maintenance								*			3	0			3	0
76	TOTAL PART-TIME EMPLOYEES (Sum of lines 68–75)											13	26			13	26
77	GRAND TOTAL ALL EMPLOYEES (Sum of lines 67 and 76)	1	0		4	O	6	0	1	6		98	1/2	0	0	100	118

Nosec 2	4.0		· // // // /	ar i	in the second	- Million (1982)	u.	jest.	- <b>- 31</b> -4-3-4		<b>.</b> 14.94 14.4 13.1 11.1 11.1	Server State	S
				Part D	- COM.	TRACT	TED OI	RD	ONATE	D SERVI	CES		
s <sup>2</sup> , "gen		- 2 - 3		· · · · · · · · · · · · · · · · · · ·	Š	*3 *2		· · · · · ·				· · · · · · · · · · · · · · · · · · ·	
	Indica emplo service institu	ite any oyees in es are ition.	services n Parts A contracte	not provid , B, and C, ed by or do	ed by the i.e., who nated to	e se the					e contracted or d		
- XX		253.4				i e		d .	₃ ☐ Technic	al and parap	rofessional servic	es	
	Mark	(X) all	that appl	<i>y</i>	**************************************			-	₄ ☐ Service	/Maintenance			
									₅ Other				
\$2 Per		*											
Re	marks												
					¥								
		*1											
													-
					ž								
										ž			

# Part E — TENURE OF FULL-TIME FACULTY (INSTRUCTION/RESEARCH/PUBLIC SERVICE) BY RACIAL/ETHNIC STATUS, SEX AND ACADEMIC RANK

(Include only those employees reported in "Faculty", line 20, part A.)
Employees on the payroll of the Institution as of October 1, 1993

Line No.		а	esident lien	non-H	ack lispanic	Alaska	an Indian or n Native		sian or Islander	His	panic	M non-l	/hite Hispanic	Race/ unk	ethnicity known		D TOTAL ALL LOYEES
	Mark and Lambara and Company	Men (1)	Women (2)	Men (3)	Women (4)	Men (5)	Women (6)	Men (7)	Women (8)	Men (9)	Women (10)	Men (11)	Women (12)	Men	Women	- Men	Wome
78	1. Faculty with tenure Professors						OMI		EXISTING			RAM		(13)	(14)	(15)	(16)
79	Associate professors			-	1						-	.5	0				0
80	Assistant professors			0	1						-	10	5			10	5
81	Instructors		1	Carp.	-						-	12	3			12	4
82	Lecturers										-			-			
83	No academic rank*									•							
84	TOTAL FACULTY WITH TENURE (Sum of lines 78—83)	O	9	0	١	0	0	U	0	0	0	27	8			**	
85	2. Non-tenured faculty (Those on tenure track) Professors						ОМІТ	IF NO I	XISTING	TENU	1	W.	0	0	2	2-7	9
86	Associate professors															0	0
87	Assistant professors					***************************************						1	0			1	0
88	Instructors			٥	-,-			0		***************************************		16	6			16	7
89	Lecturers			<u> </u>								6	11			6	12
90	No academic rank*															6	0
91	TOTAL NON-TENURED FACULTY (Those on tenure track) (Sum of lines 85—90)	0	Ö	C?		62	0	Ø	-		0	23	17	0	6	0	19
	3. Non-Tenured faculty					COM	LETE FO	RALLE	ACUITY	MI TOM	A TENILI			Face of the same	No.	23	17
92	(Those not on tenure track) Professors								ACOLIT		A TENOR	TE PRO	JKAIVI				
93	Associate professors									-		-				0	٥
94	Assistant professors												0				0
95	Instructors											0	Zame			0	Pag Heros
96	Lecturers											2	9			Z.,	9
97	No academic rank*											0	0			0	Ó
8	TOTAL NON-TENURED FACULTY (Those not on tenure track) (Sum of lines 92—97)	0	0	0		Ø	0		<i>p</i>		0	5	0	p <sup>2-38</sup> ig		0	0
9	TOTAL FACULTY (Sum of lines 84+91+98) (Same as line 20)	0	0	0	2,	2	0	0		0	6	~cms	37	0	0	3 53	39

FORM IPEDS-S (10-25

### Part F - NEW HIRES BY RACIAL/ETHNIC STATUS, SEX AND PRIMARY OCCUPATIONAL ACTIVITY

S

American Indian Asian **GRAND TOTAL** Nonresident Black White Race/ethnicity Hispanic ALL alien non-Hispanic non-Hispanic unknown Employees by primary occupational activity Alaskan Native Pacific Islander Line **EMPLOYEES** No. Men Men Women Men Women Women Men Women Men Women Men Men Women Women Men Women (1) (2) (3) (4) (5) (6) (7) (8) (9) (10)(13) (11)(12)(14)(15)(16) **NEW HIRES** (Full-time between 1 July and 30 Sept.) Mark (X) if no new hires de de PERMANENT FULL TIME ONLY Executive, administrative, and managerial 0 0 0 0 0 0 0 0 Com CON 0 0 0 0 63 Faculty 101 a. Tenured (3 (0) 0 0 0 forms. 0 63 0 63 Charge. Course of 6 (0) O 102 b. Non-tenured on track 0 0 5 10 0 00 0 0 103 c. Non-tenured not on track 0 0 Other professionals (Support/Service) 104 0 0 0 0 105 Technical and paraprofessionals 19 do 106 Clerical and secretarial 0 (3) Skilled crafts 107 108 Service/Maintenance 0 109 TOTAL 0 0 10 0 0 (Sum of lines 100-108)