## **Concise Multi-Factor Authentication Setup Instructions (w/ pictures)**

To review or modify your OneLogin Security Questions, set up new authentication methods, or set your default authentication methods, log in to <u>OneLogin (https://daltonstate.onelogin.com/</u>) using your Dalton State credentials.

1. Click on your name in the upper right and navigate to your Profile.



2. You can add new multifactor authentication methods by clicking on the plus icon to the right of the 2-Factor Authentication header.

Security Preferences						
2-Factor Authen	tication				Add Device	
OneLogin Security Questions OneLogin Security Questions OneLogin Security Questions			s 🖋 Default	To revoke, set new de	efault first	
Add 2-Factor Method						
Choose Vendor	OneLogin Protect	•				
Select Device	iOS & Android	•				
Pairing Method	Scan Barcode O Manu Generating code	ial Entry				
		CANCEL CONTINUE				

3. You can also set different MFA methods as default by clicking on the white space between the authentication method title and the revoke option, where you should see "Set as Default".



4. To change your Security Question answers, click the pencil icon to the right of the Security Questions header.

Security Questions	Update Your Answers	
What month is your father's birthday?	Remove	
In what city was your father born? (Enter full name of city only)	Remove	
What was the nickname of your grandfather?	Remove	