

Substantive Change Cover Sheet

Submit to SACSCOC,
Substantive Change, 1866
Southern Lane, Decatur, GA
30033. One copy only;
electronic media preferred. Do
not email submissions or send
copies to staff. Thank you.


Note:

1. Include a completed cover sheet with each submission; please don't submit a cover sheet only.
2. Submit substantive changes as separate submissions except as permitted by policy.
3. Submit substantive changes defined in policy only; others are not reviewable.
4. For best results, download this form and complete with [Adobe Reader](#). Hover mouse over fields for guidance.

INSTITUTIONAL INFORMATION

INSTITUTION (NO ABBREVIATIONS PLEASE)	CITY + STATE/PROVINCE
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SUBSTANTIVE CHANGE RESTRICTION

1. Is the institution currently on Warning, Probation, or Probation for Good Cause?	<input type="radio"/> Yes	<input type="radio"/> No
2. Was the institution placed on Warning, Probation, or Probation for Good Cause on or after September 3, 2020, and subsequently removed from sanction?	<input type="radio"/> Yes	<input type="radio"/> No
3. Is the institution currently under provisional certification for participation in federal financial aid programs?	<input type="radio"/> Yes	<input type="radio"/> No
If ANY are "Yes" the institution is on SUBSTANTIVE CHANGE RESTRICTION . Additional and/or different requirements may apply; consult policy.		

SUBMISSION INFORMATION

SUBSTANTIVE CHANGE TYPE (SELECT FROM DROP-DOWN LIST; SUBMIT ONLY TYPES DEFINED IN POLICY)	SUBMISSION DATE
SUBSTANTIVE CHANGE DESCRIPTION (BRIEF SUMMARY)	INTENDED IMPLEMENTATION

OFF-CAMPUS INSTRUCTIONAL SITES SUBMITTED IN THIS SUBSTANTIVE CHANGE

Site Name, Physical Address, City, State/Province, ZIP or Postal Code, and Country/Territory

1.	
2.	
3.	
4.	
5.	There are more than 5 sites in this submission → <input type="radio"/>

PROGRAMS SUBMITTED IN THIS SUBSTANTIVE CHANGE

Include credential AND discipline: e.g., Associate of Arts in English, Bachelor of Science in Physics, Certificate in Office Management, etc.

1.	
2.	
3.	
4.	
5.	There are more than 5 programs in submission → <input type="radio"/>

SUBMITTED

I certify the information on this form is correct and accurately represents the current status of the institution at the time of submission.

SUBMITTING LIAISON or CEO NAME	EMAIL ADDRESS	FOR OFFICE USE
		Revised 01/31/2022 Check for current version



Nicholas Gewecke, Ph.D., Director
Institutional Effectiveness and Assessment
Associate Professor of Mathematics
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ngewecke@daltonstate.edu

July 14, 2022

Dr. Kevin Sightler
Director of Substantive Change
Commission on Colleges
1866 Southern Lane
Decatur, GA 30033

Dear Dr. Sightler:

I am writing to notify the Commission on Colleges of the addition of an Off-Campus Instructional Site offering 25%-49% of a degree program. As a result of planned expansion of dual enrollment offerings at Southeast (Whitfield) High School, Dalton State College will be offering 18 of the 60 credits required to earn the Associate of Arts in General Studies, Associate of Science in General Studies, or the Associate of Science in Criminal Justice, 15 of the 60 credits required to earn the Associate of Applied Science in Computer Networking and Service Technology, and 9 of the 36 credits required to earn the Certificate in Computer Networking and Service Technology. The offered credits do not exceed 49% for any of these programs. Dual enrollment students are not enrolled in specific degree programs but are able to receive a degree if they complete the requirements for that degree while they are a dual enrollment student.

The implementation date for this change is August 1, 2022, with classes due to begin on August 5.

The name of the site is "Southeast (Whitfield) High School," and the facility is located at 1954 Riverbend Road, Dalton, GA, 30721.

Please let me know if any further information is needed. Thank you for your consideration.

Sincerely,

Nicholas Gewecke, Ph.D.
Director of Institutional Effectiveness and Assessment
ngewecke@daltonstate.edu

Copies to: Dr. Margaret Venable
President

Dr. Bruno Hicks
Provost & Vice President for Academic Affairs