

Recreational Coordinator Job Description:

Recreational Coordinator is in charge of planning and implementing recreational programs like tournaments/sport activities.

Requirements:

- Overall GPA of 2.75 or higher
- Maintain a minimum of 6 credit hours
- Good academic and student conduct standing

Individual duties include:

- Responsible for planning and executing all events assigned to one's Programming position.
- Maintain and abide by COVID regulations while planning/running programs.
- Practice sound fiscal processes with the CAB budget.
- Participate in student work evaluations as scheduled each semester.
- Assist Student Life and the Dean of Students Office with other events as needed
- Complete other duties as assigned by the Director or CAB Advisor.
- Create marketing materials to be used in approved areas.
- Complete weekly office hours.
- Attend Summer/ Winter training and retreats.
- Organize, lead, and promote interest in recreational activities such as arts, crafts, sports, games, camping, and hobbies.

Recreation Coordinator is responsible for the following type of events:

1. Tournaments/Games
 - Whiffle Ball, Dodge Ball, volleyball, etc.
- 3) Outside events (i.e. Bongo Ball, Rock Climbing Wall, Laser Tag, etc.)
- 4) Homecoming Tailgates and other sporting events



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