



Program Pathway - ORGL (Office Admin)

Updated May 2021

This map is a term-by-term sample course schedule. Highlighted courses have been identified as "key courses." It is strongly advised that students make every effort to pass these courses on the first attempt with a "C" or higher in order to be successful in this program. The milestones listed below each year are designed to keep you on course to graduate in four years. Missing milestones could prevent you from being eligible for a particular program or could result in a delay in graduation. The Program Pathway serves as a general guideline to help you build a full schedule each term.

| First Year – Term 1 : Fall | | | |
|----------------------------|--|-----------|--|
| Course Number | Course Title | Credits | Pre-requisites |
| ENGL 1101 * | English Composition I | 3 | Minimum SAT/ACT/Accuplacer scores/HS GPA |
| Math | MATH 1101 or 1111 | 3 | Minimum SAT/ACT/Accuplacer scores/HS GPA |
| POLS 1101 | American Government | 3 | ENGL 0999 unless exempt |
| Social Science elective | Online: HIST 1111, HIST 1112, PHIL 2010, PYSC 1101, or SOCI 1101 | 3 | ENGL 0999 unless exempt |
| COMM 1100 | Human Communications | 3 | |
| Semester Total | | 15 | |

| First Year – Term 2: Spring | | | |
|-----------------------------|----------------------------------|-----------|---------------------------|
| Course Number | Course Title | Credits | Pre-requisites |
| ENGL 1102 * | English Composition II | 3 | ENGL 1101 ('C' or higher) |
| Lab Science | Online: GEOL 1121K or BIOL 1101K | 4 | ENGL 0999 unless exempt |
| Humanities Elective | Online: ARTS 1100 or MUSC 1100 | 3 | |
| ORGL 1100 | Leadership in Global Society | 3 | |
| Area B elective | Online: ETEC 1101 | 2 | |
| Semester Total | | 15 | |

| First Year Milestones |
|---|
| <ul style="list-style-type: none"> • Complete ENGL 1101 & ENGL 1102 • Complete Area A Math, POLS 1101 & ORGL 1100 • Meet with your advisor |

Notes: * denotes grade of 'C' or higher required

| Second Year – Term 1: Fall | | | |
|-----------------------------------|---|----------------|-------------------------|
| Course Number | Course Title | Credits | Pre-requisites |
| Non-Lab Science Elective | Online: ENVS 2202 | 3 | ENGL 0999 unless exempt |
| Social Science Elective | Same as above | 3 | ENGL 0999 unless exempt |
| Literature Elective | ENGL 2111 or 2112 or 2120 or 2121 or 2130 or 2131 or 2201 | 3 | ENGL 1102* |
| Area F Elective | ORGL 2100 Writing for Leadership | 3 | |
| HIST 2111 | United States History | 3 | |
| Semester Total | | 15 | |

| Second Year – Term 2: Spring | | | |
|-------------------------------------|--|----------------|-----------------------|
| Course Number | Course Title | Credits | Pre-requisites |
| Area F electives | ORGL 1500 Prof. of Leaders & ORGL 2800 Ethics & Leadership | 6 | |
| Upper Core* | ORGL 2050 Communications for the Workplace | 3 | ENGL 1102 |
| Upper Core* | ORGL 3200 Org Dev | 3 | PSYC |
| Upper Core* | POLS 4219 Pub Humn Res Mngt | 3 | POLS 1101 |
| Semester Total | | 15 | |

| Second Year Milestones |
|--|
| <ul style="list-style-type: none"> Meet with your advisor |

| Third Year – Term 1: Fall | | | |
|----------------------------------|---|----------------|---|
| Course Number | Course Title | Credits | Pre-requisites |
| Area F elective | ORGL 2601 Intro to Pub Admin & ORGL 2900 Prog & Pol Eval of Lead | 6 | |
| Upper Core* | ORGL 3400 Technology for Organizations | 3 | Intro to Computers or permission of advisor |
| Area D Elective | Online: MATH 1401 | 3 | Area A Math |
| General Electives * | any @ 1@ or 2@ or 3@ or 4@ Except ALHT @ or COLL @ or OADM @ or CAPS @ or ELCT @ or FYES @ or LEAD @ or SUPV @ or MOAS @ or PHED @ or TECH @ or DRFT @ or GRPH @ or CNAS @ or CRPT @ or MFGT @ or MRKT @ or MGMT @ or DSGN @ or MATH 1104 or 1102 or 1001* or COMM 1110* or POLS 1101* or ENGL 1100* or 1101* or 1102* or READ 1100* or BIOL 1100 | 3 | |
| Semester Total | | 15 | |

Notes: * denotes grade of 'C' or higher required



| Third Year – Term 2: Spring | | | |
|-----------------------------|--------------------------------------|-----------|----------------|
| Course Number | Course Title | Credits | Pre-requisites |
| Upper Core* | POLS 4200 Principles of Public Admin | 3 | POLS 1101 |
| OATC Con Course* | OATC 3700 Desktop Publishing | 3 | |
| Upper Core* | POLS 4204 Public Finance | 3 | POLS 1101 |
| OATC Con Course* | OATC 3610 Web Design & Multimedia | 3 | POLS 1101 |
| Upper Core* | ORGL 3000 Reflective Sem I | 1 | |
| General Electives * | See list above | 3 | |
| Semester Total | | 16 | |

| Third Year Milestones |
|---|
| <ul style="list-style-type: none"> • Complete ORGL 3000 • Take at least two Concentration Courses |

| Fourth Year – Term 1: Fall | | | |
|----------------------------|---------------------------------|-----------|----------------|
| Course Number | Course Title | Credits | Pre-requisites |
| General Electives * | See list above | 9 | |
| ORGL 3050 * | Reflective Sem II | 1 | ORGL 3000 |
| OATC Con Course | OATC 4810, OATC 3150, OATC 4160 | 6 | |
| Semester Total | | 16 | |

| Fourth Year – Term 2: Spring | | | |
|------------------------------|------------------------------------|-----------|----------------|
| Course Number | Course Title | Credits | Pre-requisites |
| ORGL 4000* | Reflective Sem III | 1 | ORGL 3050 |
| ORGL 4690* | Organizational Leadership Capstone | 3 | ORGL 4690 |
| POLS 4218* | Project Management | 3 | POLS 1101 |
| ENGL 3405* | Prof/Technical Writing | 3 | ENGL 1102 |
| General Electives * | See list above | 3 | |
| Semester Total | | 13 | |

| Fourth Year Milestones |
|--|
| <ul style="list-style-type: none"> • Submit Graduation Application to Office of Enrollment Services |

The Program Pathway is not a contract, neither expressed or implied, between the student and Dalton State College, but represents a flexible program of the current catalog's curriculum which may be altered at any time to carry out the academic objectives of the College.

Notes: * denotes grade of 'C' or higher required